

Guidelines for Foreign Students Enrollment for 2019

-Hoseo University Graduate School-

1. Qualification for application

Degree Course	Qualification for application
Common Factors	<ol style="list-style-type: none"> 1. Course application eligibility is the same as Korean applicants for all courses. 2. Foreigners may be enrolled through a separate application process for supernumerary case. 3. Language Qualifications <ol style="list-style-type: none"> ① Test of Proficiency in Korean(TOPIK) : Grade 3 or higher ② English proficiency test : TOEFL 550(CBT 210 / iBT 80), IELTS 5.5, Revised TEPS 297 and above ③ If the above language qualification is not met, the required 300 hours of Korean language training at the school's Korean Language Institute is required within one year of admission (if uncompleted, limitations may occur in applying for graduate courses). ④ Must pass the Korean Proficiency Test on Graduation(Except for English-track major admissions) 4. No. of credits needed for graduation: Master (Registration for the 4 semester, 24 credits), Doctorate (Registration for the 5 semester, 36 credits) 5. Degree Conditions : <ol style="list-style-type: none"> 1) those who passed the foreign language test and the comprehensive examination of their major. 2) those who passed the dissertation review and final oral presentation. 3) those who completed training related to research ethics. 4) those who completed education training required by graduate school
Bilingual Course	<ol style="list-style-type: none"> 1. When more than 50% of the total credits required to complete graduation conducted in a foreign language(or, with Korean-Foreign Language Interpreters). 2. Admission conditions <ol style="list-style-type: none"> ① an entrance examination/interview ② 300 hours of Korean training required (Korean Language Certificate of 300 hours, Hoseo-Topic Acquisition Results) ③ Must pass the Korean Proficiency Test before graduation
English Course	<ol style="list-style-type: none"> 1. When more than 50% of the credits required to complete graduation is conducted in English. 2. Admission conditions <ul style="list-style-type: none"> - English proficiency test : TOEFL 550(CBT 210 / iBT 80), IELTS 5.5, Revised TEPS 297 and above

※ Graduation is possible if all requirements for the class are met, such as number of credits and thesis writing stipulated by the graduate school rules(including Graduation test for major, foreign language test, and Korean proficiency test).

2. Admission Schedule and Method

Section	Recruitment schedule	Note
1. Application reception	Same as Korean Graduate admission schedule	Visit or mail-in
2. Submission documents		
3. Interview		Interview schedule and location will be notified individually
4. Acceptance Notice		Refer to the Homepage notice (http://gradgate.hoseo.ac.kr)

※ If the number of applicants is high, we may close early.

※ The above schedule may vary.

3. Foreign Guideline

※ Please refer to the attached documents for foreign admission form and guideline written by English and Chinese.

4. Recruitment Major

Section	Campus	Affiliation	Master course		Doctorate-Integration Course	
			Recruitment Major		Recruitment Major	
General Graduate School	Cheonan	Humanities and Social Studies	-		Theology	
			Korean Language and Literature		Korean Language and Literature	
			English Language and Literature		English Language and Literature	
			Social Welfare - Social Welfare - Social Welfare for Elderly		Social Welfare - Social Welfare - Social Welfare for Elderly	
			Youth Education		-	
			-		Human Resource Development - Youth Education - Early Childhood Education - Education☆	
			Law		Law	
			Public Administration		Public Administration	
			Economics		Economics	
			Business Administration▽		Business Administration▽	
			Industrial and Organizational Psychology		Industrial and Organizational Psychology	
			Management of Digital Technology☆		Management of Digital Technology☆	
			Korean-Chinese Cultural Contents☆		Korean-Chinese Cultural Contents☆	
			Convergence Science of Future Industry		Convergence Science of Future Industry	
		Arts	Music		-	
	Cheonan Campus		14 majors		14 majors	
	Asan	Natural Science	Mathematics		Mathematics	
			Biochemistry		Biochemistry	
			Food and Nutrition		Food and Nutrition	
			Food and Bio-Technology		Food and Bio-Technology	
			Applied Statistics		Applied Statistics	
			Cosmetic Science		Cosmetic Science	
			Biotechnology and Applied Toxicology		Biotechnology and Applied Toxicology	
			Pharmaceutical Engineering		-	
			Physical Therapy		-	
General Graduate School	Asan	Natural Science	Clinical Pathodology		-	
			Nursing		-	
		Engineering	Electrical Engineering		Electrical Engineering	
			Electronics & Display Engineering - Electronics Engineering - Display Engineering		Electronics & Display Engineering - Electronics Engineering - Display Engineering	
			System Control Engineering		System Control Engineering	
			Information and Telecommunication Engineering		Information and Telecommunication Engineering	
			Information Security		Information Security	
			Computer Engineering		Computer Engineering	
			Game Engineering		Game Engineering	
			Safety Engineering		Safety Engineering	
			Environmental Engineering		Environmental Engineering	
			Architectural Engineering		Architectural Engineering	
			Chemical Engineering		Chemical Engineering	
			Mechanical Engineering - Mechanical Engineering - Automotive Engineering		Mechanical Engineering - Mechanical Engineering - Automotive Engineering	
			Fire & Disaster Protection Engineering		Fire & Disaster Protection Engineering	
			Civil Engineering		Civil Engineering	
			Green Energy Engineering		Green Energy Engineering	
			Nano Convergence Technology		Nano Convergence Technology	
			NanoBioTronics		-	
			Convergence Technology for Safety and Environment		-	
			Fusion Technology for Climate Change		Fusion Technology for Climate Change	
			Hydrogen Energy and Safety Technology Engineering		-	
			Safety and Public Administration Engineering		Safety and Public Administration Engineering	
			Oceanic Convergence Technology		-	

Section	Campus	Affiliation	Master course		Doctorate-Integration Course	
			Recruitment Major		Recruitment Major	
		Entertainment	Spatial Design		—	
			Theater & Multi-Media		—	
			Animation		—	
			—		Plastic Arts Convergence☆ Spatial Design, Animation, visual design	
			Sport & Exercise Science☆		Sport & Exercise Science☆	
			Golf		—	
			Culture & Arts☆		Culture & Arts☆	Music
		Specialized areas of supporting programs collaboration with industry	Korea Institute of Production Technology	fixed no.	Korea Institute of Production Technology	fixed no.
Asan Campus			39 majors		28 majors	
	Industrial -academic converge nce	Engineering	Advanced Materials Engineering		Advanced Materials Engineering	
			ICT Automotive Engineering		ICT Automotive Engineering	
			Robotics and Automation Engineering		—	
	Industrial-academic convergence campus(Damjin)		3 majors		2 majors	
General graduate school total			56 majors		44 majors	
The United Graduate School of Theology	Cheonan	Humanities and social	Christian Education		Christian Education	
			Pastoral Counseling		Pastoral Counseling	
			— Testament Theology — Biblical Theology(New Testament)		— Testament Theology — Biblical Theology(New Testament)	
			Practical Theology		Practical Theology	
			Theoretical Theolog — Bible and Science Theology — Historical Theology — Systematic Theolog		Theoretical Theolog — Bible and Science Theology — Historical Theology — Systematic Theolog	
The United Graduate School of Theology total			5 majors		5majors	
Graduate School of Venture	Asan	Humanities and social	Venture Technology Management		Venture Technology Management	
			Information Management		Information Management	
	Seoul	Humanities and social	Venture Technology Management		Venture Technology Management	
			Information Management		Information Management	
		Engineering	Convergence Science & Technology		Convergence Science & Technology	
Graduate school of venture total			3 majors		3 majors	
Specialized graduate school total			8 majors		8 majors	
Graduate School of Business	Cheonan	Humanities and social	Business Administration		—	
Graduate School of Education	Cheonan	Humanities and social	Educational Administration		—	
			Counseling Education			
			Early Childhood Educaion			
			Korean Language Education			
			English Education			
			Chinese Language Education			
			Ethics Education			
			Social Education			
			Mathematical Education			
			Computer Education			
			Environment Education			
		Physical Education				
Graduate School of Culture and Welfare Counseling	Cheonan	Humanities and social	Social Welfare		—	
			Counseling Psychology			
			Youth Culture and Counseling			
			Beauty Design			
			Culture Contents Creation			
			Social Welfare for Elderly			
			Childcare and Education			
			Educational Career Consulting			
			Korean-Chinese Business Interpretation and Translation☆			
			Public Policy			

Section	Campus	Affiliati on	Master course		Doctorate-Integration Course	
			Recruitment Major		Recruitment Major	
Graduate School of Sports Science	Asan	Entertainm ent	Soccer		-	
			Baseball			
			Sports Coaching			
			Golf Coaching			
			Golf Club Fitting			
			Sports Therapy			
			Health care			
Global Graduate School of Startups	Seoul	Humanitie s and social	Department of Entrepreneurship Consulting		-	
			Department of Entrepreneurship Management			
			Start-up consulting of knowledge service			
subtotal			33 majors		-	
Total			97 majors		52 majors	

☆ The asterisk majors offer bilingual courses.

☆ Bilingual courses are subject to change in accordance with university policy.

5. Selection Method

Degree course	Selection method
Master course	1. selection method(common factor, master degree) ○ document screening, interview 2. Department of Music at the Graduate School : Performance testing and oral interview ① Performing (voice, instrumental) major: 1 free song and oral interview ② Composition and Theory Major - Composition : 2 pieces of different compositions (submit with application documents) and oral interview - Theory : Harmonics, Music Analysis and oral interview
Doctor course	1. Regular application : Document review, interview process 2. Special application : Document review, interview process
Master's and Doctorate Integration Process	1. Based on the principle of document screening, the university comprehensively examines and evaluates grades, recommendation of guidance professors, and research plans while attending the master's program, and, if necessary, interviewing. 2. If a foreigner applies for an integrated program, he/she is selected as a supernumerary case after interview.

※ Additional recruitment or regular recruitment may be processed when not enough applicants

※ When candidate lacks academic performance, he/she may not be accepted regardless of the number of empty applicant slots.

6. Tuition Fee (in Korean won)

Section		Humanities and social affiliation	Natural science affiliation	Engineering/entertainment affiliation	Physical education affiliation
General Studies	Graduate School	3,970,000	4,600,000	5,050,000	4,600,000
Professional Studies	The United Graduate School of Theology	3,970,000	-	-	-
	Graduate School of Venture	3,970,000	-	5,050,000	-
	Graduate School of Technology and Management	4,810,000	-	-	-
Specialized Studies	Graduate School of Business	3,010,000	-	-	-
	Graduate School of Education	3,010,000	-	-	-
	Graduate School of Cultural and Welfare Counseling	3,010,000	-	-	-
	Graduate School of Sports Science	-	-	-	3,520,000
	Global Graduate School of Startups	3,010,000	-	-	-

- These tuition fees are based on the 2019 school year and are subject to change according to the decision of the tuition review committee.
- New students will be charged a separate Admission Process Fee of 750,000 won.
- Tuition is the same for master's, doctorate, and integration Course.

7. Scholarship

- Entrance scholarship

Section		TOPIK 2 nd level	TOPIK 3, 4 th level	TOPIK 5 th level	TOPIK 6 th level	etc.
General	Admission scholarship	30%	40%	70%	100%	

- For students enrolled through Regular Admission, starting from the second semester, tuition will be reduced by 40 percent.
- Specialized graduate schools/Management graduate schools exemption rate applied according to the students' grades starting from the second semester.
- The bilingual course has a tuition reduction rate of 30 percent from the first semester until graduation. (Those with TOPIK level 3 or higher will have tuition reduction rate of 40 percent.)
- The English track will have a 40 percent tuition exemption rate from the first semester to graduation if the student has English proficiency test scores for entrance qualifications.

☆ **Can be changed according to the university's internal situation and scholarship policy.**

8. Submission Documents

Section	Main contents	Note
Submission document	<p>① Application form (given from graduation school) in Korean or English</p> <p>② Study plan(given from graduation school) in Korean or English ※ Korean translation version must be attached when writing in Chinese</p> <p>③ Foreign Application form(Hoseo Univ. form)/in Chinese or English</p> <p>④ 1 copy of the Bachelor's Degree Certificate and any other degree certificate(s), (or certificate of Expected Graduation)</p> <p>⑤ 2 Original copies of the bachelor's degree course transcript</p> <p>⑥ 1 copy of passport</p> <p>⑦ 1 copy of Certificate of Alien Registration (only for Resident of Korea)</p> <p>⑧ 2 photos (3.5cm X 4.5cm)</p> <p>⑨ Certificate of Career and Presidency(if applicable)</p> <p>⑩ 1 certificate of deposit balance : US\$18,000 or more deposited by yourself or your parents for more than three months (valid until August 19, 2019)</p> <p>■ Additional documents needed for graduates of Chinese University</p> <p>① 1 copy of Chinese Identification card</p> <p>② Certificate of Education : 1 original copy of the Chinese Higher Education Accreditation Report (http://www.chsi.com.cn) 1 original copy of the certificate of degree (http://cdgdc.edu.cn) (non-Chinese countries) Apostille confirmation required</p> <p>③ Family Relations Certificate : In the case that the parent and the family certificate are separately provided, a copy of the parent's documents and a certificate of kinship must be submitted additionally.</p>	※ Other documents required for review can be requested
Other expenses	<p>• Admission process fee : 50,000 won for a master's degree, 60,000 won for doctorate degree.</p> <p>• Application fee: 100,000 won</p>	※Pay once upon admission
Payment method	<p>• Remittance of overseas or domestic accounts</p> <p>• overseas remittance account</p> <p>Bank Name : Industrial Bank of Korea , Hoseo Branch</p> <p>Bank Address: 165, Seachul-Ri, Baebang-Myeon, Asan City, Chungcheng-Namdo, Korea</p> <p>Swift Code : IBKOKRSEXXX</p> <p>Account No : 643-345678-56-00018</p> <p>Beneficiary's name : Hoseo University</p>	※ domestic accounts will be notified Individually

9. Other Information

Section	Main contents	Note
Dormitory	<p>☆ First semester dorm room assignment based on the order of reception (first-come-first-served)- If there is a shortage of facilities for double rooms students will be assigned quad room.</p> <ul style="list-style-type: none"> • Quad room (1semester/15weeks/690,000won/Including breakfast and dinner) • Double room (1semester/15weeks/1,143,000won/Including breakfast and dinner) • Dormitory is a public space, and companion(child) is not allowed. • Individual bedding not provided. • Pregnant women, family members, and the sick are not allowed to stay at the dormitory, and all related incidents are their own responsibility. 	<p>※ Breakfast and dinner provided. (Except for Friday dinners and public holidays)</p>
Bilingual course translation fee	<p>☆ In the case of a bilingual course, students can have interpreters to facilitate class. Individual expenses related to interpretation service is charged separately.</p>	relevant person
Language school expenses	<p>• 300 hours of Korean Language classes mandatory for students in bilingual course (conflicting schedules with language schools, ask to adjust the class time and complete it)</p>	relevant person
Health insurance	<p>• Registration required (group foreign student insurance of approx. 90,000 won/year)</p>	
Admission process	<p>• Admission Screening -> Acceptance Notice -> Tuition Paid (including other expenses) -> Standard Admission Permit Issued -> Entry into Korea</p>	
Refund regulation of Graduate School tuition fee	<ul style="list-style-type: none"> • Refund before admission : 100% refund (excluding remittance fees) • Within 30 days from the beginning of the school year :five-sixths of the paid tuition fee refund. • Between 30 days to 60 days from the beginning of the school year : two-thirds of paid tuition fee. • Between 60 days to 90 days from the beginning of the school year : one-half of the paid tuition fee • 90 days after the beginning of the school year : No refund. • Unable to refund: admission fee, admission fee (after admission) and application fee cannot be refunded <p>※ Dormitory expenses are not refundable after the opening of the class</p>	<p>※semester start date - March admission: 3.1 - September Admission: 9.1</p>
Inquiry	<ul style="list-style-type: none"> • International Affairs Team : +82-41-540-9712 • Graduate School Faculty room : 82-41-540-5193 	

2019

Information for freshmen at Hoseo University Graduate School Ph.D. program in Chinese (Bilingual Course)

Section	Main contents	Note
Subject and process	Culture Art(music/music theory) Design(Interior Design, Visual Design and Animation) Physical Education Digital technology management Education	
Schedule	Same as Graduate application schedule	
Academic affairs	<ul style="list-style-type: none"> · Doctorate : 5 semester(36 credits) · Class : Progressed in Chinese (translation class) · Thesis : Korean(Allows you to submit a translated version after writing Chinese), English · Others : Examining a thesis after passing the English test of a major or the Korean language and major general examination 	※ Translation fee separate
Application qualification	<ul style="list-style-type: none"> · Includes recipients of master's degree and those scheduled to graduate in August 2019 · those who are recognized to have an equal education in other laws. · In the case of no foreign admission standards, 300 hours of Korean language training is required at Hoseo University's Korean Language Institute for one year after admission <p>(If the Korean language training and major classes overlap, adjust the time to proceed with the compulsory training.)</p>	
Submission document	<ul style="list-style-type: none"> · Same as the Foreign Correspondent's submission documents 	
Linguistic qualification	<ul style="list-style-type: none"> · Test of Proficiency in Korean or English (TOEFL PBT 530, CBT197, iBT71, IELTS5.5, CEFR B2, TEPS 600) · Admission is possible without above language proficiency test score (However, 300 hours of compulsory Korean language training after admission, and pass Hoseotopic upon graduation.) 	
Submission document	<p>① Application form (given from graduation school) in Korean or English</p> <p>② Study plan(given from graduation school) in Korean or English ※ Korean translation version must be attached when writing in Chinese</p> <p>③ Foreign Application form(Hoseo Univ. form)/in Chinese or English</p> <p>④ 1 copy of the Bachelor's Degree Certificate and any other degree certificate(s), (or certificate of Expected Graduation)</p> <p>⑤ 2 Original copies of the bachelor's degree course transcript</p> <p>⑥ 1 copy of passport</p> <p>⑦ 1 copy of Certificate of Alien Registration (only for Resident of Korea)</p> <p>⑧ 2 photos (3.5cm X 4.5cm)</p> <p>⑨ Certificate of Career and Presidency(if applicable)</p> <p>⑩ 1 certificate of deposit balance : US\$18,000 or more deposited by yourself or your parents for more than three months (valid until August 19, 2019)</p> <p>■ Additional documents needed for graduates of Chinese University</p> <p>① 1 copy of Chinese Identification card</p> <p>② Certificate of Education : 1 original copy of the Chinese Higher Education Accreditation Report (http://www.chsi.com.cn) 1 original copy of the certificate of degree (http://cdgdc.edu.cn) (non-Chinese countries) Apostille confirmation required</p> <p>③ Family Relations Certificate : In the case that the parent and the family certificate are separately provided, a copy of the parent's documents and a certificate of kinship must be submitted additionally.</p>	※ Other documents required for review can be requested

Section	Main contents	Note
Tuition fee	<ul style="list-style-type: none"> Admission process fee : : 750,000 won (Pay once upon admission) scholarship : a 30% reduction in tuition fee 	1semester (15weeks)
	Major	
	Culture Art(music)	
	Design major	
	Physical Education	
	Digital technology management	
	Education	
Other expenses	<ul style="list-style-type: none"> Admission fee : 60,000 won Applicaion fee : 100,000 won Administration cost : 300,000 won Korean training : 1,200,000 won (1semester 150hours) Translation cost: separate <p>☆ In the case of a bilingual course, students can have interpreters on their own to facilitate class. Individual expenses related to interpretation are separately charge.</p>	※ Pay once upon admission
Payment method	<ul style="list-style-type: none"> Remittance of overseas or domestic accounts overseas remittance account <p>Bank Name : Industrial Bank of Korea , Hoseo Branch Bank Address: 165, Seachul-Ri, Baebang-Myeon, Asan City, Chungcheng-Namdo, Korea Swift Code : IBKOKRSEXXX Account No : 643-345678-56-00018 Beneficiary's name : Hoseo University</p>	※ Domestic accounts will be notified Individually
Dormitory	<p>☆ First semester dorm room assignment based on the order of reception (first-come-first-served)- If there is a shortage of facilities for double rooms students will be assigned quad room.</p> <ul style="list-style-type: none"> Quad room (1semester/15weeks/690,000won/Including breakfast and dinner) Double room (1semester/15weeks/1,143,000won/Including breakfast and dinner) Dormitory is a public space, and companion(child) is not allowed. Individual bedding not provided. Pregnant women, family members, and the sick are not allowed to stay at the dormitory, and all related incidents are their own responsibility. 	※ Breakfast and dinner Except for Friday evening and public holidays
Health insurance	<ul style="list-style-type: none"> Registration required (group foreign student insurance of approx. 90,000 won/year) 	
Admission process	<ul style="list-style-type: none"> Admission Screening -> Acceptance Notice -> Tuition Paid (including other expenses) -> Standard Admission Permit Issued -> Entry into Korea 	
Refund regulation of Graduate School tuition fee	<ul style="list-style-type: none"> Refund before admission : 100% refund (excluding remittance fees) Within 30 days from the beginning of the school year :five-sixths of the paid tuition fee refund. Between 30 days to 60 days from the beginning of the school year : two-thirds of paid tuition fee. Between 60 days to 90 days from the beginning of the school year : one-half of the paid tuition fee 90 days after the beginning of the school year : No refund. Unable to refund: admission fee, admission fee (after admission) and application fee cannot be refunded ※ Dormitory expenses are not refundable after the opening of the class 	※ semester start date - March admission: 3.1 - September Admission: 9.1
Inquiry	<ul style="list-style-type: none"> International Affairs Team : +82-41-540-9712 (admission visa, registration) Graduate School Faculty room : 82-41-540-5193 (curriculum) 	